

Appendix 62

PURCHASE ORDER
SLSU-Sogod Main Campus
Entity Name

Supplier : R AND B COCO LUMBER Address : Zone V, Sogod, Southern Leyte TIN :	P.O. No. : 2020-04-0209-B Date : April 2, 2020 Mode of Procurement : Emergency Cases
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

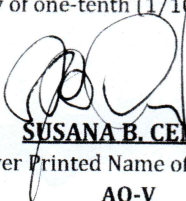
Place of Delivery :	Delivery Term :
Date of Delivery :	Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Coco Lumber 2 X 2 X 8	3	50.00	150.00

PR#:2020-03--0158-B for disenfectant activities againts covid-19 and production of emergency food	150.00
Total Amount in Words: One Fifty Pesos Only	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
 with Sales Invoice # 949
R & B COCO LUMBER
 Signature over Printed Name of Supplier
April 2, 2020
 Date

Very truly yours,

SUSANA B. CENIZA
 Signature over Printed Name of Authorized Official
AO-V
 Designation

Fund Cluster : _____
 Funds Available : _____

CHRISTINE ALMA MAE M. DAGUPLO, CPA
Accountant III
 Signature over Printed Name of Chief
 Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

PAID